Afterschool Group Leader

Summary: The Mississippi Children's Museum- Meridian (MCM-M) is looking for an enthusiastic, patient, and understanding individual to work in a fast-paced, fun, and educational childcare environment. The ideal candidate should possess a caring attitude, positive energy, and readiness to interact with both children and adults to help keep museum spaces well maintained. This is a part-time position, with hours from 2:15 PM to 5:30 PM, Monday through Friday, and most weekdays after school, in alignment with the Meridian Public School District (MPSD) calendar. Additional hours will be available during school breaks as desired. This position reports to the Learning Experiences Coordinator.

Principal Accountabilities

- Supervises and ensures the safety of a group of children while adhering to museum policies and practices regarding children and staff.
- Leads children in daily activities such as STEAM projects, social-emotional learning, physical education games, and both structured and unstructured free play.
- Supports children in managing emotions and helps during emotional challenges and constructive peer interactions.
- Follows the daily schedule efficiently and proactively adapts to changes based on the group's overall needs.
- Collaborates with other adults to effectively manage children.
    - Communicates professionally and courteously with museum staff, afterschool children, and guests.
    - Assists with daily setup to prepare for children's arrival and meet group needs.
    - Maintains the cleanliness of museum spaces and playgrounds, including resetting and spraying museum galleries.
- Follows all MCM-M policies and procedures.
- Other duties as assigned.

Qualifications and Skills

- Experience working with children in settings such as daycares, schools, afterschool programs, sports, or other child engagement environments.
- Demonstrates integrity, patience, adaptability, a sense of humor, enthusiasm, and a strong commitment to serving children ages 5 to 10 years old.
- Enjoys leading activities and facilitating play in a fast-paced, non-traditional environment.
- First Aid, CPR, or lifeguarding training is preferred.

The Mississippi Children's Museum is a 501(C)(3) organization with the mission of creating unparalleled experiences that inspire excellence and a lifelong joy of learning. To apply, please submit letter of interest and resume to careers@mcm.ms. Management reserves the right to modify, delete, and/or add additional expectations to meet the needs of the Mississippi Children's Museum, as necessary.

Work Schedule

- Monday through Friday, 2:15 PM to 5:30 PM most weeks, following the MPSD calendar beginning Wednesday, August 7, 2026. The MPSD school calendar may dictate specific day changes.
- Scheduled shifts for day camps during school holidays.
- Additional hours may be available for other programs and departments.

Evening Events Scheduled

- Parent Nights—Group leaders are required to attend.
    - Thursday, October 22, 2026
    - Thursday, January 21, 2027
    - Thursday, April 22, 2027
- All Staff Meetings
    - October 26, 2026, 5:00-6:30
    - May 10, 2027, 5:00- 6:30
- Department Meeting — Mondays, 5:00 – 5:30 unless otherwise specified.

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