



Job Description: Camp Assistant

Reports to: Director of Learning Experiences

Summary: The Mississippi Children's Museum (MCM) seeks an enthusiastic, motivated, and organized individual to assist in facilitating hands-on lessons with children and preparing supplies for all summer camp programs. This individual helps oversee the daily operations of all camp volunteers and assists in implementing activities and coordinating supplies. The Camp Assistant works with the Director of Learning Experiences to serve all children.

Principal Accountabilities:

- Serves as assistant supervisor of camp experiences during museum camp operating hours.
- Assists in implementing high-quality summer camp lessons and experiences.
- Promotes positive staff, campers, and parent relations.
- Practices and enforces all camp safety regulations and emergency procedures.
- Abides by all MCM policies and procedures.
- Responsible for health and well-being of camp staff, volunteers, and campers.
- Assists in overseeing setup and cleanup of camp areas.
- Greets summer camp parents and children each day facilitating check-in and check-out.
- Works closely and collaboratively with MCM's Learning Experiences Department team to achieve the museum's mission, vision, and strategic goals and create a valuable camp experience.

Qualifications and Skills:

- Must be at least 19 years old.
- High school graduate or GED.
- Service-learning experience.
- Possesses integrity, patience, adaptability, a sense of humor, enthusiasm, and a commitment to serve children ages 5 to 10 years of age.
- Enjoys leading activities with educational objectives.
- First Aid, CPR, or Lifeguarding training.
- Desires to make a difference in the life of a child this summer.

The Mississippi Children's Museum is a 501(C)(3) organization with the mission of providing unparalleled experiences that ignite a thirst for discovery, knowledge, and learning in all children. To apply, please submit letter of interest and resume to careers@mcm.ms.

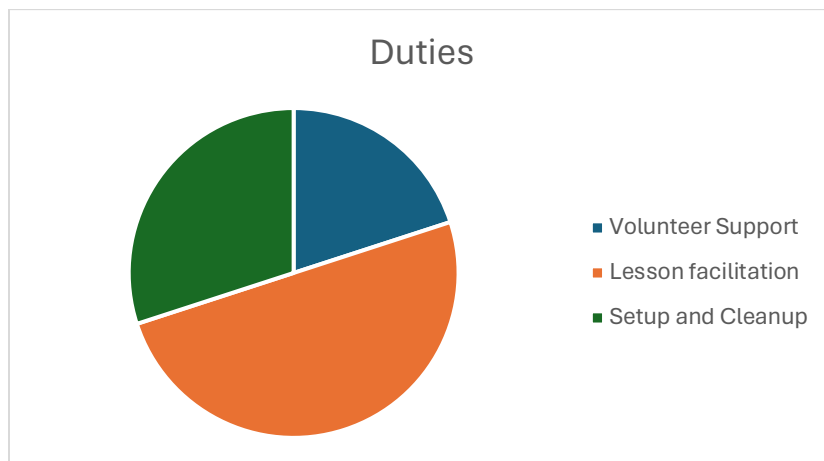
Management reserves the right to modify, delete, and/or add additional expectations to meet the needs of the Mississippi Children's Museum, as necessary. MCM is an equal opportunity employer.

Work Schedule & Pay:

- Monday to Friday, 8:30 AM to 4:00 PM
- Four (4) weeks of the camp dates listed below
- Pay Rate: \$12.57 per hour; 7 hrs. per day with a thirty (30) minutes lunch period

Summer 2024 Camp Dates/Weeks:

- June 3 – 7: “Patrolling” the Outdoors Camp
- June 10 – 14: No Camp (Read to Succeed)
- June 17 – 21: NASA ASTRO CAMP®
- June 24 – 28: MCM’s Got Talent Camp
- July 1 – 5: No Camp
- July 8 – 12: Checkmate Chess Camp
- July 15 –19: Messy STEAM Camp
- July 22 – 26: NASA ASTRO CAMP®



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