



## **Lead Camp Instructor**

**Summary:** The Mississippi Children's Museum-Meridian (MCM-M) seeks an enthusiastic, motivated, organized individual to assist in implementing and managing camp programs. This individual assists in planning, leading activities, and coordinating supplies. The Camp Lead Instructor reports directly to the Assistant Director of Education & Programs.

### **Principal Accountabilities:**

- Implements high quality camp lessons and experiences.
- Opportunity to develop camp curriculum.
- Maintains weekly attendance records.
- Promotes positive staff, camper, and parent relations.
- Greets campers and parents each day facilitating check-in and check-out.
- Abides by all MCM-M policies and procedures.
- Enforces all camp safety regulations and emergency procedures.
- Assists in overseeing setup/cleanup of camp areas.
- Responsible for health and well-being of staff and campers.
- Supervises camp counselor(s) that assist with camps.

### **Qualifications and Skills:**

College degree is required. Education degree and/or teaching certification preferred. Successful experience with preschool, elementary school, day care or camp organization is preferred.

- Must be at least 22 years of age.
- Possess practical knowledge and experience working with volunteers.
- Demonstrate integrity, patience, adaptability, enthusiasm and a commitment to serve children ages 5–10-year-olds.
- Enjoy leading activities with educational objectives.
- CPR training strongly preferred.
- Desire to make a difference in the life of a child!

### **Hours:**

This is a part-time position to lead holiday and/or summer camps as agreed by both parties.

- Set up training dates prior to camp and ensure flexible times at hourly rate of pay.
- Ability to develop camp curriculum at hourly rate of pay OR can select to have curriculum developed by museum staff.

- Summer Camp Hours: 7:15 A.M. – 5:00 P.M. a one-hour lunch period.
- Spring Break Hours: 8:00 A.M. to 5:00 PM with a one-hour lunch period.
- Holiday camps are scheduled by the day with summer camps scheduled by the week.

*The Mississippi Children's Museum-Meridian is a separate LLC under the Mississippi Children's Museum 501(C)(3) organization. The mission of MCM is to create unparalleled experiences to inspire excellence and a lifelong joy of learning. To apply, please submit a letter of interest and resume: [clair@mcm.ms](mailto:clair@mcm.ms)*

*Management reserves the right to modify, delete, and/or add additional expectations to meet the needs of the Mississippi Children's Museum-Meridian as necessary.*

Updated: 3/9/23