



Summer Camp Director

Summary: The Mississippi Children's Museum (MCM) seeks an enthusiastic, motivated, and organized individual to assist in implementing and managing all summer camp programs. This individual helps to oversee the daily operations of all camp volunteers, assists in planning content, leading activities, and coordinating supplies. The Camp Director reports directly to the Director of Museum Experiences.

This person will be paired with 2 already established and experienced MCM Summer Camp Directors.

Principal Accountabilities:

- Serves as assistant supervisor of camp experiences during museum camp operating hours.
- Assists in developing and implementing high-quality summer camp lessons and experiences.
- Maintain weekly camp records
- Promote positive staff, camper and parent relations
- Practice and enforce all camp safety regulations and emergency procedures
- Abide by all MCM policies and procedures
- Responsible for health and well-being of staff and campers
- Assists in overseeing setup and cleanup of camp areas.
- Greets summer camp parents and children each day facilitating check-in and check-out.
- Works directly with the Museum's Volunteer Coordinator to supervise and train volunteers (minimum age 15) to work at summer camp.
- Works closely and collaboratively with MCM's Director of Museum Experiences to achieve the museum's mission, vision and strategic goals and create a valuable camp experience.
- Management reserves the right to modify, delete, and/or add additional expectations to meet the needs of the Mississippi Children's Museum as necessary.

Qualifications and Skills:

College degree is required. Successful work experience in a pre-school, elementary school, day care or camp organization is preferred.

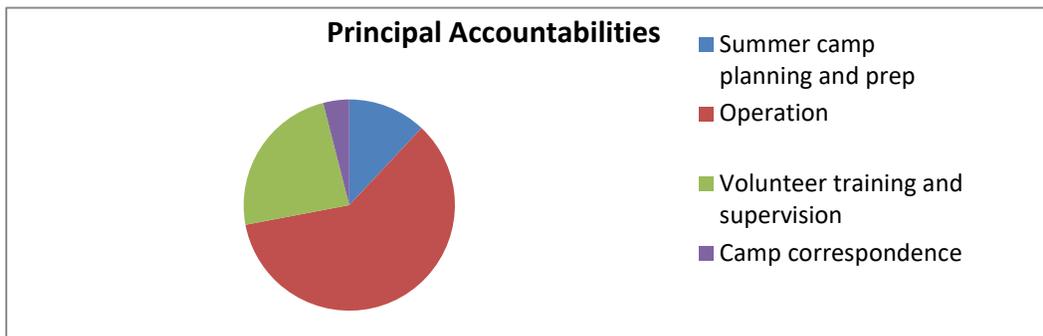
- Must be at least 22 years old
- Have service-learning experience traditional classroom, and/or non-traditional group lessons
- Possess practical knowledge and experience in teen leadership and supervision, and managing large groups
- Show integrity, patience, adaptability, a sense of humor, enthusiasm, and a commitment to serve children ages 5 to 10 years of age
- Enjoy leading activities with educational objectives
- Have current First Aid, CPR, or Lifeguarding training (strongly preferred)
- Desire to make the difference in the life of a child this summer

The Mississippi Children's Museum is a 501(C)(3) organization. The mission of MCM is to create unparalleled experiences to inspire excellence and a lifelong joy of learning. To apply, please submit letter of interest and resume: careers@mcm.ms

Management reserves the right to modify, delete, and/or add additional expectations to meet the needs of the Mississippi Children's Museum as necessary.

Dates: Camp Director must be available:

- Set-up and training dates prior to May 31 – flexible times at hourly pay
- Weekdays –7:00am to 5:15pm, with a 1-hour lunch break
- At daily salaried pay of \$170.00 a day
- Availability for at least 6 if not all 7 of the following weeks
 - May 31 – June 3 (4 days = \$680.00)
 - June 6-June 10 (5 days = \$850.00)
 - June 13 – 17 (5 days = \$850.00)
 - June 27-July 1 (5 days = \$850.00)
 - July 11 – 15 (5 days = \$850.00)
 - July 18-22 (5 days = \$850.00)
 - July 25-29 (5 days = \$850.00)



The Mississippi Children’s Museum is a 501(C)(3) organization. The mission of MCM is to create unparalleled experiences to inspire excellence and a lifelong joy of learning. To apply, please submit letter of interest and resume: careers@mcm.ms

Management reserves the right to modify, delete, and/or add additional expectations to meet the needs of the Mississippi Children’s Museum as necessary.